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Hurricane Preparedness Guide

- Develop a storm preparedness action plan, updated as needed with a formal review annually and after each event
- Build in an evacuation plan for your personnel, records and equipment including an up to date photo or video log of your facilities and equipment
- Check with your local and regional government entities to be aware of their plans and what your part in that might be
- Review your major storm insurance annually making sure you have the proper coverage
- Have regular training meetings with your staff; everyone should be made aware of the plan's importance, accepting ownership of their responsibilities
- Communicate and post your plan all year long for employees and customers making it a part of your marina's culture
- Work with your customers helping them develop and manage their own Hurricane Preparedness Plan including boat evacuation arrangements
- Be aware of the weather forecast for your area and have an emergency weather radio always tuned to weather broadcasts
- Keep contact information for emergency services, employees and tenants up to date in an accessible and secure location
- Walk your marina periodically looking for areas of potential concern from high wind and water surge addressing as needed now or within your plan checking pilings/moorings prior to hurricane season
- Test all pumps and emergency shut-offs on a regular basis
- Verify and keep your marina maintenance up to date
- Plan for safe areas to move large equipment and boats to for safe storage
- Make arrangements for emergency power, communication and equipment needs for after an event

Use this as a guide to start your planning or review what you already have in place. There are many wonderful resources available through various marine associations, governmental agencies and on the internet that will help you develop a more detailed action plan.